JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
February 9, 2017

In Attendance: Members - Chris Potts, Kelly DeLong, Craig Saalwaechter, Terry Thomas, Angela Hewey; Jim Bridges - Superintendent, Mindy Maxedon - CBO, Celli Coeville- Admin. Assistant to the Superintendent

1. OPEN SESSION

a. Call to order – Chris Potts called the meeting to order at 11:02 AM.
b. Roll Call – Raul Salazar was absent
c. Pledge of Allegiance was recited
d. Approval of Agenda – Mr. Potts reported that after the agenda was posted, an additional agenda item was brought to the committee's attention. The committee voted to approve the amended agenda.
MSA (Saalwaechter/DeLong) approve the amended agenda

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

2. PUBLIC HEARING – No comments from the public.

3. COMMITTEE UPDATE – Committee member's terms have expired. Terry Thomas and Kelly DeLong agreed to renew their terms which expire June 30, 2018. Angela Hewey is an employee but will no longer be able to serve on the committee. Dr. Bridges noted that because there is remaining money available from the bond sales, the District must still have an oversite committee. The goal will be to meet once a year or twice a year at the most for the next couple of year. Ideally the Oversite Committee can meet in the Fall or Spring depending on what the bylaws say. Terry Thomas will be President, Chris Potts will serve as Vice President and Kelly DeLong will be Secretary.
MSA (Potts/Thomas) approve the Committee Update –

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

4. APPROVAL OF MARCH 21, 2016 MINUTES -
MSA (Saalwaechter/Potts) approve the March 21, 2016 meeting minutes

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

5. UPDATE ON MEASURE J PROJECTS AND TIMELINE - Dr. Bridges noted that the only major items remaining at both sites are roof leaks in the gymnasiums. Jefferson's leaks are from the holes cut into the existing ceilings for HVAC units. Traina School's leaks are more difficult to determine but roofs of both sites are still under warranty. Acoustics are being investigated for the sites now but the bids came in close to $40,000 which is the threshold for going out for a public bid. The sound baffling will be handled by the District's architects. Murals at both gymnasiums were completed. Jefferson had flashing beacon street signs that will blink when students are present. A shelter for the outside water pump was installed which will help the temperature fluctuations.

6. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – The District has $3.6 M unsold in bonds and roughly $300K remaining from these projects. It is better that the District hold off spending funds or going out for the remaining bond money as we currently don't have any major projects for the schools. The track area at Jefferson will be reseeded on the last day of school so that students will not be at school and the field will have a chance to set up.

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7. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS – Sound baffling, murals, flashing lights, Chromebooks and the final payment for our contractor were the expenditures indicated by Mindy Maxedon.
MSA (Thomas/Saalwaechter) motion to approve Expenditure Reports for Current Projects and Programs

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

8. SERIES A, B & C FUND BALANCES AND BUDGET INFORMATION – The balance compares expenditures to budget. The unappropriated amount is $370K.

9. ACCEPTANCE OF 2015-16 FINANCIAL AUDIT AND 2015-16 PERFORMANCE AUDIT - No findings or issues
MSA (Thomas/Hewey) motion to approve 2015-16 Financial Audit and 2015-16 Performance Audit

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

10. FUTURE BUSINESS– look to the bylaws to see what the law requires The group wants to consider meeting twice annually in the Fall & Spring. New committee members will need to be chosen and approved by the Board of Trustees. Taxpayer group, Farming group, Senior Citizens group, 1 Parent with Students are all vacant.

11. UPCOMING EVENTS – No upcoming events were noted.

12. ADJOURMENT 11:40 AM
MSA (Potts/Hewey)

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
DeLong, Potts, Hewey, Saalwaechter, Thomas		Salazar	

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

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